**Where Do We Go Next? : Evergreen Circulation Skills Assessment**



I feel **very confident** that I can**:**

* Check out an item
* Check out an item “on the fly”
* Check out an item with a special due date
* Check in a book
* Backdate a checked in item
* View a patron’s items out
* Renew an item
* Mark an item lost by a patron
* Mark an item claims returned by a patron
* Mark an item missing
* Mark an item damaged
* View patron’s fines
* Accept a payment
* Make a note in a patron’s account
* View messages on a patron’s account
* Place a hold
* Print a pull list
* Capture a hold
* Clear the holds shelf

I feel **somewhat confident** that I can**:**

* Check out an item
* Check out an item “on the fly”
* Check out an item with a special due date
* Check in a book
* Backdate a checked in item
* View a patron’s items out
* Renew an item
* Mark an item lost by a patron
* Mark an item claims returned by a patron
* Mark an item missing
* Mark an item damaged
* View patron’s fines
* Accept a payment
* Make a note in a patron’s account
* View messages on a patron’s account
* Place a hold
* Print a pull list
* Capture a hold
* Clear the holds shelf

I am **not at all** **confident** that I can**:**

* Check out a book
* Check out an item “on the fly”
* Check out an item with a special due date
* Check in a book
* Backdate a checked in item
* View a patron’s items out
* Renew an item
* Mark an item lost by a patron
* Mark an item claims returned by a patron
* Mark an item missing
* Mark an item damaged
* View patron’s fines
* Accept a payment
* Make a note in a patron’s account
* View messages on a patron’s account
* Place a hold
* Print a pull list
* Capture a hold
* Clear the holds shelf